



FAMILIARIZATION PROGRAMME FOR INDEPENDENT DIRECTORS

(In terms of Regulation 25 (7) of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015

Purpose

Listed companies are required to familiarise the independent directors about the Company, their roles, duties, responsibilities, rights etc. that would facilitate their active participation in managing the Company.

Process

- The Company through its Managing Director / Executive Director / Key Managerial Personnel carries induction of Independent Directors on their joining.
- Independent Directors are handed over the following documents along with the letter of appointment:
 - Memorandum and Articles of Association.
 - Annual Reports.
 - Code of Conduct for Director and Senior Level Management
 - Terms and Conditions of Independent Directors.
 - List of Contact details of Directors, KMPs and other employees, if required.
 - Publicity material etc.
- Independent Directors are kept well-informed about the developments in the Company.
- Quarterly/Half-Yearly/Annual Results are also shared with the Independent Directors.
- Quarterly presentations on operations made to the Board include information on business performance, operations, market share, financial parameters, senior management change, regulatory scenario etc.

Disclosure

This programme shall be uploaded on website for public reference.